



CAL POLY

Payroll Calendar July - December 2026

§ Direct Deposit Posting Date
* Leave Usage Entered Online by Midnight
^ Staff Hourly, Overtime, Shift Differential and ISA Hours Entered Online by Midnight
▲ Last Day to Approve Staff/Faculty Leave and Pay, ISA and Student Payroll Online
~ Special Pay Request, Late Staff Hourly, Late Student and Late ISA Time Sheets Due in Payroll
! Deadline to submit employment actions to HR and AP
Changes received after this date may result in an inaccurate/late paycheck and deductions (including benefits)

Student Assistant Hours Entered Online by Midnight +
Staff Hourly, Student, ISA, Overtime and Shift Differential Payday, 3 p.m. ●
Deadline for reporting DOCKS and Withholding Changes %
Changes received after this date may cause an inaccurate paycheck
Initial Master Payroll Certification (MPC) #
Special Pay (i.e. SC101), Late Staff Hourly, Late Student and Late ISA Payday ()
Final Master Payroll Certification (MPC) ?
Faculty/Staff Payday, 3 p.m. ○
Academic Holiday (Campus Open) ◻
Holiday (Campus Closed) ◻
Campus Closed - holiday - Employee leave credits must be used ◻

July 2026							AY21	Days 22
S	M	T	W	T	F	S		
			\$ 1 * +	2	3	4		
5	6 ▲	7	8	9	10	11		
12	13	14	~ 15 ● !	16	% 17	18		
19	20 #	21 #	22	23	24 ()	25		
26	27	28	29 ?	30				

August 2026							AY9	Days 22
S	M	T	W	T	F	S		
					\$ 31 * ^ +	1		
2	3	4 ▲	5	6	7	8		
9	10	11	12	13	~ 14 ● !	15		
16	17	% 18	19 #	20 #	21	22		
23 / 30	24 / 31	0 25	26	27	28 ?	29		

September 2026							AY32	Days 22
S	M	T	W	T	F	S		
		\$ 1 * +	2	3 ▲	4	5		
6	7	8	9	10	11	12		
13	14	~ 15 ● !	16	% 17	18 #	19		
20	21 #	22	23	24	25 ()	26		
27	28	29 ?	30					

October 2026							AY22	Days 22
S	M	T	W	T	F	S		
				\$ 1 * +	2	3		
4	5 ▲	6	7	8	9	10		
11	12	13	14	~ 15 ● !	16	17		
18	% 19	20 #	21 #	22	23	24		
25	26 ()	27	28	29 ?	30	31		

November 2026							AY16	Days 22
S	M	T	W	T	F	S		
1	\$ 2 * +	3	4 ▲	5	6	7		
8	9	10 !	11	12	% 13	14		
15	~ 16 # ●	17 #	18	19	20	21		
22	23	24	25 ()	26	27	28		
29	30 ?	1						

December 2026							AY16	Days 22
S	M	T	W	T	F	S		
			\$ 2 * +	3	4 ▲	5		
6	7	8	9	10	11	12		
13	14 !	~ 15 ● !	% 16	17 #	18 #	19		
20	21	22	23	24 ()	25	26		
27	28	29	30 ?	31				

Holidays for 2026

New Year's DayThursday, January 1
Martin Luther King, Jr.'s Day.....Monday, January 19
Academic Holiday - Washington's BirthdayMonday, February 16
Cesar Chavez's DayTuesday, March 31
Memorial DayMonday, May 25
Juneteenth.....Friday, June 19
Independence DayFriday, July 3
Labor DayMonday, September 7
Veteran's DayWednesday, November 11
Academic HolidayMonday, November 23 - Sunday, November 28
Thanksgiving DayThursday, November 26
Lincoln's Birthday observedFriday, November 27

Christmas DayFriday, December 25
Washington's Birthday observedMonday, December 28
California Admission Day observedTuesday, December 29
Indigenous Peoples' Day observed.....Wednesday, December 30
Campus Closed.....Thursday, December 31
New Year's Day, 2026Friday, January 1

Academic Terms

Summer Term.....June 22 - August 12 (37 days)
Fall Semester 2026.....August 17 - December 22 (87 days)
Spring Semester 2027January 22 - May 25 (83 days)